



The Water Cooperative of Central Florida

Wednesday, July 13, 2016

2:00 PM

Toho Administration Building

951 MLK Boulevard

Kissimmee, FL 34741

## **Agenda**

1. APPROVAL OF THE BOARD MEETING MINUTES FROM APRIL 6, 2016
2. APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA
3. APPROVAL OF THE WATER COOPERATIVE BUDGET FOR FISCAL YEAR 2017
4. STATUS REPORT FOR THE CYPRESS LAKE ALTERNATIVE WATER SUPPLY PROJECT
5. REPORT ON THE STATUS OF THE CENTRAL FLORIDA WATER INITIATIVE

NEXT MEETING WEDNESDAY, OCTOBER 5, 2016

<b>Description</b>	Regular meeting of the Water Cooperative of Central Florida (WCCF). Present at the meeting were Polk County Commissioner George Lindsey, Orange County Commissioner Peter Clarke, City of St. Cloud Commissioner Donald Shroyer, TWA Executive Director Brian L. Wheeler, Silvia Alderman, WCCF Counsel, and Executive Assistant Nilsa C. Diaz. Chairman Bruce Van Meter was absent.			
<b>Date</b>	04/06/2016	<b>Location</b>	Tohopekaliga Water Authority Board Room	
	<b>ITEM</b>	<b>NOTES</b>		
2:00 PM	MEETING CALLED TO ORDER	Vice Chairman Don Shroyer called the meeting to order at 2:00 PM.		
	1.APPROVAL OF THE BOARD MEETING MINUTES FROM JANUARY 6, 2016	Supervisor Lindsey moved for approval of the meeting minutes from the Water Cooperative Board meeting of January 6, 2016 as circulated. Supervisor Clarke seconded the motion. <b>Motion passed 3 to 0.</b>		
	2.APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA	<table border="1" data-bbox="683 842 1490 1188"> <tr> <td data-bbox="683 842 1490 1188">TWA Executive Director Brian Wheeler, Agent for the WCCF, summarized for the board the expenditures TWA made on behalf of the Water Cooperative of Central Florida (WCCF) from December 15, 2015 to March 3, 2016 submitted for reimbursement by the WCCF. The total amount of expenditures for this period was \$18,901.62. Supervisor Clarke moved for approval of the reimbursement to TWA. Supervisor Lindsey seconded the motion. <b>Motion passed 3 to 0.</b></td> </tr> </table>		TWA Executive Director Brian Wheeler, Agent for the WCCF, summarized for the board the expenditures TWA made on behalf of the Water Cooperative of Central Florida (WCCF) from December 15, 2015 to March 3, 2016 submitted for reimbursement by the WCCF. The total amount of expenditures for this period was \$18,901.62. Supervisor Clarke moved for approval of the reimbursement to TWA. Supervisor Lindsey seconded the motion. <b>Motion passed 3 to 0.</b>
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	3.APPROVAL OF THE DRAFT WATER COOPERATIVE BUDGET FOR FISCAL YEAR 2017	TWA Executive Director Brian Wheeler presented the proposed FY2017 budget to the Board. He explained that the proposed FY2017 budget contains the same expense items as the FY2016 budget. The budget is being submitted to the board at this meeting in order to have the budget approved prior to October 1 <sup>st</sup> . The proposed budget continues to contain legal expenses for representation of the WCCF for Central Florida Water Initiative Regulatory Team matters. Legal expenses were anticipated to end the second quarter of 2015 but the regulatory consistency initiatives resulting from the CFWI Solutions Phase will continue into FY2017. Legal fees also include property and easement acquisitions for the Cypress Lake project. The property and easement expenses in the budget do not include the actual cost or payment for property and easement acquisition. These costs will be established through appraisal and		

		<p>negotiations and be approved by the Board in separate actions. As established by the Interlocal Agreement, the draft budget will be submitted to the member governments 30 days in advance of adoption of the annual budget. Reedy Creek Improvement District (RCID) is paying 20% for their share. Supervisor Shroyer expressed concern that the RCID is not a member of the Water Coop but is participating in the Cypress Lake project. Mr. Wheeler explained that RCID is participating in the project through an Interlocal agreement with the Water Coop. Additionally in the Water Coop agreement RCID was given a 5 year window to join the Water Coop without requiring approval of the other members. If RCID does not join within that 5 year window, then the Water Coop Board would have to vote to allow RCID to join. The 5 year window will expire on April 21, 2016. Commissioner Lindsey moved for approval of the draft budget for Fiscal Year 2017 and Commissioner Clarke seconded the motion. <b>Motion passed 3 to 0.</b> .</p>
	<p>4.STATUS REPORT FOR THE CYPRESS LAKE ALTERNATIVE WATER SUPPLY PROJECT</p>	<p>Deb Beatty, Project Manager for the Cypress Lake Alternative Water Supply Project presented a brief status report on the project and its progress.</p> <p>Ms. Beatty explained that the project team is exploring an alternative concentrate disposal method utilizing the lower portion of the Lower Floridan Aquifer because of the high cost of concentrate disposal through deep well injection.</p> <p>The consultant, Raftelis, retained to develop cost and rate models for “Water Wheeling” by the Water Cooperative will be providing a briefing to the WCCF Board either at the July 13, 2016 or the January 2017 meetings.</p>
	<p>5. REPORT BY GENERAL COUNSEL ON CENTRAL FLORIDA WATER INITIATIVE REPRESENTATION</p>	<p>Silvia Alderman, general counsel, in accordance with a request from the Board provided a briefing on the status of the Central Florida Water Initiative (CFWI).</p> <p>Ms. Alderman provided the Board a summary analysis of the water legislation adopted by the legislature during the 2016 session. Supervisor Lindsey asked about the proposed water conservation requirements being developed by the Regulatory Committee of the CFWI. Conversation about the conservation requirements ensued with Ms. Alderman.</p>

	BOARD MEMBER COMMENTS	Supervisor Shroyer asked when the Chamber of Commerce Environmental Permitting summer school was scheduled. Executive Director Wheeler responded that this year the school was being held in Orlando at the World Center the week of July 19-22. Supervisor Shroyer stated that he would like to attend and asked whether other Board members would like to attend. If so the money budgeted for attending conferences could be split. Supervisor Shroyer made a motion that interested Board members be authorized to attend the summer school and Supervisor Clarke seconded the motion. <b>Motion passed 3 to 0.</b>
2:48 PM	ADJOURNED	<p>There being no further business to come before the Board, Chairman Van Meter adjourned the meeting at 2:48 PM.</p> <p>_____</p> <p>Bruce R. Van Meter, Chairman</p> <p>_____</p> <p>Peter Clarke, Secretary</p> <p style="text-align: right;">ncd</p>

CATEGORY: Water Cooperative of Central Florida

Attachments: Itemized list of expenditures by Toho Water Authority from March 3, 2016 to June 30, 2016

**APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA**

**Explanation:** The Board of Supervisors adopted a resolution at the October 2, 2013 meeting authorizing the reimbursement of expenses incurred by Toho Water Authority (TWA) on behalf of the Water Cooperative on a quarterly basis. The resolution allows the Authority to submit a detailed list of expenses incurred each quarter to the Board for approval for reimbursement. Under the resolution, the TWA could be reimbursed quarterly during the year instead of once annually as was done for the previous fiscal year. The attached list of expenditures, made to date by TWA on behalf of the Water Cooperative, is being submitted for approval for reimbursement contingent upon the Board approving the authorizing resolution.

**Recommendation:** Staff recommends approval of the list of expenditures submitted to date for reimbursement to the TWA.

Reimbursement TWA expense.07.13.2016 blw

## Attachment to Item 2

### Toho Water Authority List of Expenditures on behalf of the Water Cooperative of Central Florida (March 3, 2016- June 30, 2016)

Vendor	Date	Invoice	Amount
Akerman LLP	04/05/2016	9115492	\$13,390.00
Akerman LLP2	04/05/2016	9115492	\$650.00
CliftonLarsonAllen LLP	04/29/2016	1261240	\$3,000.00
Akerman LLP	05/05/2016	9124973	\$12,322.16
Akerman LLP	05/05/2016	9124974	\$2,307.50
CliftonLarsonAllen LLP	05/27/2016	1284779	\$1,000.00
Akerman LLP	06/03/2016	9133604	\$4,290.00
Akerman LLP	06/03/2016	9133606	\$32.50
		<b>TOTAL</b>	<b>\$36,992.16</b>

## **APPROVAL OF THE WATER COOPERATIVE BUDGET FOR FISCAL YEAR 2017**

**Attachment:** Budget Fiscal Year October 1, 2016 – September 30, 2017  
FY2016 Year Ending Budget Estimate  
Current FY2015 Budget Report – June 30, 2016

**Explanation:** At the April 6, 2016 meeting the proposed draft budget for FY2017 was submitted to the Board of Supervisors for approval. Following approval of the draft budget proposal, the draft budget was submitted to the member governments for comment. No comments were received from any of the member governments. The FY2017 Budget is now ready for approval for the fiscal year by the Board of Supervisors.

The budget for FY2017 contains the same expense items as contained in this year's (FY2016) budget. Legal expenses category continues to contain a line item for the continued representation of the Water Cooperative in the Central Florida Water Initiative (CFWI) which was approved initially in FY2014 as a mid-year budget revision. Though the need for the representation was anticipated to end the second quarter of FY2015 the regulatory consistency initiatives resulting from the CFWI Solutions Phase will continue into FY2017. Legal fees also continue to include an item associated with the property and easement acquisitions for the Cypress Lake project. The property and easement expenses in the budget do not include the actual cost or payment to the property owner for property or easement acquisition. Those costs will be established through appraisal and negotiations and will be approved by the board in a separate action.

Revenue for the draft budget is to be provided through a projected reserve carry-over of \$31,931 from FY2016 and a \$25,000 contribution from each of the four member governments. The draft budget provides for an estimated ending year reserve of \$9431.00. The only funding approval that will be necessary from each member government to fund the proposed draft budget is the \$25,000 contribution.

**Recommendation:** Staff recommends approval of the Budget for Fiscal Year 2017 as presented.

Water Coop Budget FY2017 .07.13.16 blw

**Water Cooperative of Central Florida  
Proposed FY2017 Budget**

**Proposed Budget**

**Income -- Annual Working Capital Contributions**

Reserves Carry-over	\$26,444.88
Reimbursement from Reedy Creek Improvement District	\$20,000.00
Toho Water Authority	
General Administration	\$25,000.00
Cypress Lake Project Management	\$0.00
Orange County	
General Administration	\$25,000.00
Cypress Lake Project Management	\$0.00
City of St. Cloud	
General Administration	\$25,000.00
Cypress Lake Project Management	\$0.00
Polk County	
General Administration	\$25,000.00
Cypress Lake Project Management	\$0.00

**Miscellaneous Income**

Reedy Creek Improvement District	
Cypress Lake Project Management	\$0.00
Interest on SunTrust Account	\$0.00

**TOTAL** **\$151,931.00**

**Expenses**

Water Supply Project Management and Administration	
Reimbursement to Toho Water Authority	\$0.00
Advertising Meetings	\$1,000.00
Legal Expense	
Meetings (4 regular & 1 special)	\$10,000.00
Central Florida Water Initiative	\$120,000.00
Property and Easement Acquisition	\$5,000.00
Miscellaneous	\$1,000.00
<b>Total Legal</b>	<b>\$136,000.00</b>
Accounting (Annual Report)	\$4,000.00
Annual Filings	\$500.00
Board Expenses	\$1,000.00

**TOTAL** **\$142,500.00**

**NET RESERVES** **\$3,944.88**



**Water Cooperative of Central Florida**  
**FY2016 -- Year End Estimate as of 7/13/2016**

	<u>Final Budget</u>	<u>YTD Actuals</u>
<b>Income -- Annual Working Capital Contributions</b>		
Reserves Carry-over	\$31,520.00	\$50,630.49
Reimbursement from Reedy Creek Improvement District	\$35,287.00	\$17,386.51
Toho Water Authority		
General Administration	\$20,000.00	\$20,000.00
Cypress Lake Project Management	\$0.00	
Orange County		
General Administration	\$20,000.00	\$20,000.00
Cypress Lake Project Management	\$0.00	
City of St. Cloud		
General Administration	\$20,000.00	\$20,000.00
Cypress Lake Project Management	\$0.00	
Polk County		
General Administration	\$20,000.00	\$20,000.00
Cypress Lake Project Management	\$0.00	
<b>Miscellaneous Income</b>		
Reedy Creek Improvement District		
Cypress Lake Project Management	\$0.00	\$0.00
Interest on SunTrust Account	<u>\$0.00</u>	<u>\$0.00</u>

<b><u>TOTAL</u></b>		<b><u><u>\$146,807.00</u></u></b>	<b><u><u>\$148,017.00</u></u></b>
<b>Expenses</b>			
Water Supply Project Management and Administration Reimbursement to Toho Water Authority		\$0.00	\$0.00
Advertising Meetings		\$1,000.00	\$351.51
Legal Expense			
Meetings (4 regular & 1 special)	\$10,000.00		\$10,000.00
Central Florida Water Initiative	\$120,000.00		\$106,545.61
Property and Easement Acquisition	\$5,000.00		
Miscellaneous	\$1,000.00		
<b>Total Legal</b>		<u>\$136,000.00</u>	<u>\$116,545.61</u>
Accounting (Annual Report)		\$4,000.00	\$4,000.00
Annual Filings		\$500.00	\$175.00
Board Expenses		<u>\$1,000.00</u>	<u>\$500.00</u>
<b><u>TOTAL</u></b>		<b><u><u>\$142,500.00</u></u></b>	<b><u><u>\$121,572.12</u></u></b>
<b><u>NET RESERVES</u></b>		<b><u><u>\$4,307.00</u></u></b>	<b><u><u>\$26,444.88</u></u></b>

**Water Cooperative of Central Florida**  
**FY2016 -- YTD as of 6/27/2016**

	<u>Final Budget</u>	<u>YTD Actuals</u>
<b>Income -- Annual Working Capital Contributions</b>		
Reserves Carry-over	\$31,520.00	\$50,630.49
Reimbursement from Reedy Creek Improvement District	\$35,287.00	\$8,587.13
Toho Water Authority		
General Administration	\$20,000.00	\$20,000.00
Cypress Lake Project Management	\$0.00	
Orange County		
General Administration	\$20,000.00	\$20,000.00
Cypress Lake Project Management	\$0.00	
City of St. Cloud		
General Administration	\$20,000.00	\$20,000.00
Cypress Lake Project Management	\$0.00	
Polk County		
General Administration	\$20,000.00	\$20,000.00
Cypress Lake Project Management	\$0.00	
<b>Miscellaneous Income</b>		
Reedy Creek Improvement District		
Cypress Lake Project Management	\$0.00	\$0.00
Interest on SunTrust Account	\$0.00	\$0.00
<b>TOTAL</b>	<b><u>\$146,807.00</u></b>	<b><u>\$139,217.62</u></b>
<b>Expenses</b>		
Water Supply Project Management and Administration		
Reimbursement to Toho Water Authority	\$0.00	\$0.00
Advertising Meetings	\$1,000.00	\$351.51
Legal Expense		
Meetings (4 regular & 1 special)	\$10,000.00	\$7,654.09
Central Florida Water Initiative	\$120,000.00	\$59,547.77
Property and Easement Acquisition	\$5,000.00	
Miscellaneous	\$1,000.00	
<b>Total Legal</b>	<b><u>\$136,000.00</u></b>	<b><u>\$67,201.86</u></b>
Accounting (Annual Report)	\$4,000.00	\$4,000.00
Annual Filings	\$500.00	\$175.00
Board Expenses	\$1,000.00	
<b>TOTAL</b>	<b><u>\$142,500.00</u></b>	<b><u>\$71,728.37</u></b>
<b>NET RESERVES</b>	<b><u>\$4,307.00</u></b>	<b><u>\$67,489.25</u></b>

CATEGORY: Water Cooperative of Central Florida

Attachments: NONE

**STATUS REPORT FOR THE CYPRESS LAKE ALTERNATIVE WATER SUPPLY PROJECT**

**Explanation:** Ms. Deborah Beatty, project manager for the Cypress Lake Alternative Water Supply Project will provide a brief report on the status of the project and progress since the April 6 2016 Water Cooperative Board meeting.

**Recommendation:** No action required by the Board.

Cypress Lake Alternative Water Supply Project Status Report.07.13.16

Agenda: Water Cooperative of Central Florida

Attachments:

**REPORT ON THE STATUS OF THE CENTRAL FLORIDA WATER INITIATIVE**

**Explanation:** The Board of Supervisors requested that a briefing be provided on the status of the Central Florida Water Initiative (CFWI) at the meetings. Silvia Alderman, General Counsel for the Cooperative, will provide a status report for the Board on the CFWI and related matters.

**Recommendation:** No action is required.

07.13.16 BLW