WCCF

The Water Cooperative of Central Florida
Wednesday, AUGUST 6, 2025
Commencing at 2.00pm
Toho Administration Building
951 MLK Boulevard, Kissimmee, FL 34741

The Water Cooperative of Central Florida (WCCF) Board of Supervisors will hold a regular Board meeting, commencing at 2 p.m. on Wednesday, August 6, 2025.

In addition to in-person attendance, members of the public may also 'hear' this meeting by telephone or virtually through the Internet. Public comments will only be accepted from in-person attendees.

Those who wish to address the Board and provide public comment must attend in-person. Anyone desiring to provide public comment on a matter not on the agenda must attend in person and submit a completed Hear the Audience Form.

Those interested in attending by phone can do so by dialing +1 872-256-3959,,636153316# Phone conference ID: 636 153 316#

Instructions to attend via the Internet shall be as set forth below:

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More info

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The Water Cooperative of Central Florida
Wednesday, AUGUST 6, 2025 - Commencing 2.00PM
Toho Administration Building, 951 MLK Jr Blvd., Kissimmee FL 34741

Meeting Agenda

MEETING CALLED TO ORDER

MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ROLL CALL / CONFIRMATION OF QUORUM

HEAR THE AUDIENCE

ITEMS REQUIRING BOARD ACTION:

1. APPROVAL OF WATER COOPERATIVE MINUTES OF JUNE 4, 2025 (SMITH)
2. APPROVAL OF PUBLIC FACILITIES REPORT (ALDERMAN)
3. APPROVAL OF RESOLUTION NO. 2025-004-WC A RESOLUTION OF THE WATER COOPERATIVE OF CENTRAL FLORIDA REGARDING ITS PUBLIC FACILITIES REPORT (ALDERMAN)
4. RATIFICATION OF THE PROCUREMENT POLICIES AND PROCEDURES OF THE CLAWS AGREEMENT AND DELEGATION OF AUTHORITY TO THE EXECUTIVE DIRECTOR TO IMPLEMENT SAID POLICIES AND PROCEDURES (ALDERMAN)
5. APPROVAL OF ADOPTING THE TENTATIVE WATER COOPERATIVE BUDGET FOR FISCAL YEAR 2026 (GREEN)

INFORMATIONAL ITEMS:

6. CYPRESS LAKE WATER WHEELING INFRASTRUCTURE PLAN UPDATE (JUNG)
7. CYPRESS LAKE ALTERNATIVE WATER SUPPLY PROJECT UPDATE (BEATTY)

BOARD MEMBER ANNOUNCEMENTS

NEXT MEETING: SEPT 3, OCT 1 (ADOPT BUDGET/ELECT OFFICERS), NOV 5, DEC 3

MEETING ADJOURNED

WCCF

Minutes of August 6, 2025, Meeting of the Water Cooperative of Central Florida

Board Members present: Vice Chair: Commissioner Nicole Wilson (Orange County), Commissioner Michael Scott (Polk), Council Member Kolby Urban (St Cloud).

Staff Present: Toho Water Authority Executive Director Todd P. Swingle, Toho Water Cypress Lake Project Manager Deb Beatty, Board Counsel Silvia Alderman, Senior Engineer - Planning, Development and Engineering Pollen Jung, Executive Assistant Ali Smith.

Absent: Chair: Hector Lizasuain (Osceola County) Toho Water General Counsel, Anthony J. Cotter.

Vice Chair, Wilson, opened the meeting at 2:13 pm. Roll call was completed; quorum was confirmed.

	Item Name	**Notes**
	Confirmation of Quorum	Due to the absence of the Chair, Board members voted that Supervisor Wilson serve as Pro Tem Chair. For this purpose, the unfilled office of Vice-Chair was presented for a vote. Supervisor Wilson self-nominated as Vice Chair. Motion to approve was made by Secretary Scott. The motion was seconded by Supervisor Urban. Motion passed 3-0. The Vice-Chair will serve in that capacity until the completion of the fiscal year. The Board also elected a new Secretary for the remainder of the fiscal year and Acting Chair Wilson nominated Supervisor Urban as Secretary. Both positions will be brought back for election at the October Board, together with the Chair position. Motion to approve was made by Supervisor Scott. The motion was seconded by Supervisor Urban. Motion passed 3-0.
	Hear the Audience	No comments were received from the Audience.
1.	Approval of WCCF Meeting Minutes of June 4, 2025 (Smith)	Motion to approve the Minutes made by Supervisor Scott. Motion seconded by Secretary Urban. Motion passed 3-0.
2.	Approval of Public Facilities Report	Motion to Approve the Public Facilities Report was made by Supervisor Scott. The motion was seconded by Secretary Urban. Motion passed 3-0
3.	Approval of Resolution 2025-004-WC re WCCF Public Facilities Report	Motion to Approve Resolution 2025-004-WC re: WCCF Public Facilities Report was made by Supervisor Scott. The motion was seconded by Secretary Urban. Motion passed 3-0

4.	Ratification of CLAWS Agreement Procurement Standards and Procedures and Delegation to CEO Swingle.	Motion to Approve the Ratification of CLAWS Agreement Procurement Standards and Procedures and Delegation to Executive Director Swingle to implement same was made by Supervisor Scott. The motion was seconded by Secretary Urban. Motion passed 3-0
5.	Approval to Adopt the Tentative Budget for 2026	Motion to Approve the Adoption of the Tentative Budget for 2026 was made by Supervisor Scott. The motion was seconded by Secretary Urban. Motion passed 3-0
6.	Cypress Lake Water Wheeling Infrastructure Plan Update	Pollen Jung presented a high-level update of recent progress, current and future needs. Supervisor Scott questioned whether maximum capacity can be handled by the pipe size, when replaced during the required updated, which was confirmed.
7.	Cypress Lake Alternative Water Supply Project Update (Beatty)	Deb Beatty presented an update of the Cypress Lake WSP. There was discussion regarding property acquisition for future wells, relation of the project to future development, security, and location on an active ranch with livestock. Bond Validation is continuing in order to establish WCCF as a valid bond entity using a line of credit. It is not anticipated that the WCCF will draw on the line of credit. The confirmed Hearing date is November 6th. The project is anticipated to use WIFIA funds. Toho and OCU anticipate borrowing through this mechanism while Polk is currently planning on cash funding.
	Announcements: - Board Member - CEO Swingle - Legal Counsel	None raised by Board. CEO Swingle would review the requirement of a September meeting. Holding a meeting on October 1st is critical for the Approval of Final Budget FY2026.
	Next Board meeting	Sept 3, Oct 1(Adoption of Budget, Election of Officers), Nov 5 and Dec 3 (future dates on monthly schedule)

There being no further business to come before the Board, Acting Chair Wilson adjourned the meeting at 2:57 pm.

Nicole Wilson, Acting Chair

Kolby Urban, Secretary