



The Water Cooperative of Central Florida  
Wednesday, January 20, 2021  
2:00 PM - 3:00 PM  
Toho Administration Building  
951 MLK Boulevard  
Kissimmee, FL 34741

**For everyone's safety, in-person public access to this Regular Water Cooperative of Central Florida Board Meeting will be limited. This meeting will also be available virtually.**

**The Water Cooperative of Central Florida (WCCF) Board of Supervisors will hold a regular Board meeting at 2 p.m. on Wednesday, January 20, 2021.**

**Due to social distancing practices in response to the COVID-19 pandemic, limited seating will be available for the public. Social distancing and safety measures will be enforced. Safety measures include face coverings and temperature checks, both of which are required to enter the TohoWater Administration Building. Facial coverings will be required at all times, with the exception of when an individual is at the podium addressing the Board or while seated on the dais. Board Room audience seating will be limited to approximately twelve socially distanced seats. Public seating in the Board Room will be subject to reservations made at least 24-hours in advance of the meeting, with additional seating available in the lobby on a first-come, first-serve basis. Those wishing to request a reservation for in-person attendance at the Board meeting, please email a request to [tohoattend@tohowater.com](mailto:tohoattend@tohowater.com) with your name and phone number or contact and leave a message with Shelley McArdelle at (407-944-5162).**

**Additional seating shall be subject to approved capacity. In addition to in-person attendance, members of the public may also attend this meeting by telephone or virtually through the Internet. Those attending in-person who wish to address the Board must submit a completed Hear the Audience Form. For members of the public participating by phone or Internet, an opportunity to be heard will be provided during the Hear the Audience comment portion of the meeting.**

**Those interested in attending by phone can do so by dialing 1-650-429-3300 then entering the access code: 132 317 3212 #.**

**Instructions to attend via the Internet shall be as set forth below:**

**Please join the meeting by clicking the following link:**

[Join meeting](#)

**More ways to join:**

**Join from the meeting link**

<https://tohowater.webex.com/tohowater/j.php?MTID=m38ecf58224d68515c8a9cc6f97ed1bdd>

**Join by meeting number**

Meeting number (access code): 132 317 3212

Meeting password: MgMw32QYi2Q

**Tap to join from a mobile device (attendees only)**

[+1-650-429-3300](tel:+1-650-429-3300), [1323173212##](tel:+1-650-429-3300) Call-in toll number (US/Canada)

**Join by phone**

+1-650-429-3300 Call-in toll number (US/Canada)

[Global call-in numbers](#)

**Join from a video system or application**

Dial [1323173212@tohowater.webex.com](tel:+1323173212)

You can also dial 173.243.2.68 and enter your meeting number.

**Join using Microsoft Lync or Microsoft Skype for Business**

Dial [1323173212.tohowater@lync.webex.com](tel:+1323173212)



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## **Meeting Agenda**

### ITEMS FOR BOARD ACTION:

1. ELECT BOARD OFFICERS
2. APPROVAL OF THE BOARD MEETING MINUTES FROM OCTOBER 7, 2020 (MCARDELLE)
3. APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA (GREEN)
4. CYPRESS LAKE UPDATE (BEATTY)
5. WATER WHEELING INFRASTRUCTURE AGREEMENT UPDATE (BEATTY)
6. CFWI RULE OVERVIEW (SWINGLE)

### BOARD MEMBER ANNOUNCEMENTS

NEXT BOARD MEETING IS SCHEDULED FOR WEDNESDAY, APRIL 7, 2021

### ADJOURNMENT

# WATER CO-OPERATIVE OF CENTRAL FLORIDA

**Meeting Date: January 20, 2021**

**Agenda Item No. 2**

**Attachments: Minutes from October 7, 2020**

**Title: APPROVAL OF THE WCCF MEETING MINUTES OF October 7, 2020**

**Explanation:**

**At every Board meeting, both taped and typed minutes are prepared of the proceedings. Attached are the typed minutes from the October 7, 2020 Board meeting.**

**Costs: None**

**Recommendation: Seeking Board approval of the WCCF meeting minutes of October 7, 2020**

**Initials: sm**



Minutes from the October 7, 2020 virtual meeting of the Water Cooperative of Central Florida 2:00 PM

Description: Regular meeting of the Water Cooperative of Central Florida (WCCF). Present at the meeting were Polk County Commissioner Rick Wilson, Orange County Commissioner Betsy VanderLey, Toho Water Authority Supervisor Hector Lizasuain, Toho Water Authority Executive Director Todd P. Swingle, Silvia Alderman, WCCF Counsel, TWA General Counsel, Anthony J. Cotter and Executive Assistant, Nilsa C. Diaz. Absent: City of St. Cloud Commissioner Linette Matheny. Meeting called to order at 2:00 PM by Chair Betsy VanderLey. Chair VanderLey reminded the Supervisors about the need to do roll calls after discussion of the various Agenda items.

Item Number	Item Name	Notes
(1)	ELECTION OF NEW BOARD OFFICERS	Toho's Executive Director Todd Swingle thanked Commissioner Betsy VanderLey for her service and due to the fact that Commissioner Linette Matheny was not present; Board elections were tabled until the next meeting.
(2)	REQUEST BOARD APPROVAL OF BOARD MEETING MINUTES FROM AUGUST 5, 2020	Commissioner Rick Wilson moved for approval of the Board Meeting Minutes from August 5, 2020 and Supervisor Hector Lizasuain seconded the motion. Motion passed 3 to 0.
(3)	REQUEST BOARD APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA	Executive Director Swingle explained that at the last meeting, an error had been discovered with an invoice from the Orlando Sentinel being double charged. An explanation for the charges has been included in this Agenda and the amount has been credited back to the Water Coop. Commissioner Rick Wilson made a motion for approval of the expenditures with the new corrected amount and Supervisor Hector Lizasuain seconded the motion. Motion approved 3 to 0.
(4)	REQUEST BOARD APPROVAL OF THE FY21	Executive Director Swingle shared with the Board that there were no changes to the proposed Budget. A contribution of \$10K from the member utilities is due and RCID's contribution will be \$30K. The Budget is a reflection of the CFWI initiative expenditures. Commissioner Rick Wilson moved for approval of the FY21 Budget as presented and Supervisor Hector Lizasuain seconded the motion. After roll call, motion passed 3 to 0.
(5)	CYPRESS LAKE UPDATE	Executive Director Swingle gave a brief update on the Cypress Lake project and said that the first well was

		<p>going in. Mr. Swingle said that it would be very prudent for Toho to go ahead with land acquisitions because of anticipated increases in future land acquisition. Chair VanderLey asked what would happen if salinity is encountered in the well and Mr. Swingle responded that the more salinity the better but if the salinity is lower we are at risk because the water would then be considered potable. The water is saline enough that it is considered an AWS. As we treat the water we go into a reverse osmosis treatment where the salt becomes a waste product into a deeper part of the aquifer. Chair VanderLey asked if Mr. Swingle desired any support from this Board when you go to your Board in November. Deb Beatty, project manager for the Cypress Lake project responded that the Water Coop has already approved the construction of the well. At this point it is just a matter of contract award. Supervisor Hector Lizasuain added that he will represent for the WCCF. We are moving forward with final design. No action from the Board is required; just an update for the Board.</p>
(6)	<p>WCCF BOARD MEETING SCHEDULE FOR 2021</p>	<p>Mr. Swingle said that tradition is to hold the WCCF meetings the 1<sup>st</sup> Wednesday of the Quarter; but due to the holidays he is proposing the first meeting be scheduled for Wednesday, January 20, 2021 so there is enough distance from the holidays to get the Agenda created. The following meetings would be:  April 7, 2021 – Agenda items as scheduled  July 7, 2021 – Agenda items as scheduled and approve proposed budget for 2022  October 6, 2021– Adopt final 2022 budget and set meeting dates for 2022  Commissioner Rick Wilson moved for approval of the 2021 WCCF meeting schedule as proposed and Supervisor Hector Lizasuain seconded the motion. After roll call, the motion was approved 3 to 0</p>
(7)	<p>CENTRAL FLORIDA WATER INITIATIVE UPDATE</p>	<p>Silvia Alderman provided an update on the CFWI. Continued progress with the CFWI area rules that DEP is adopting. Initially, wanted it done asap with no meaningful comments and STOPR +2 asked that they slow down the process. Two discussions with DEP on Annual Conservation. Mr. Swingle concurred that there will be an impact for economic growth has valid environmental merits and the environmental sustainability of the region. We play a role in preserving and protecting the water supply needs of our region. Goals of environmental protection strike a balance of environment. How this balance is executed</p>

		could be problematic. This report was information only.
	Final words from the outgoing Chair Betsy VanderLey	Ms. VanderLey expressed that she has really enjoyed being part of the WCCF and hopes that it will be a model for other areas. Glad that she got to know the members of the Board and said that the WCCF was created by some very bright people.
<p>There being no further business to come before the Board, Chair VanderLey adjourned the meeting at 2:32 PM.</p> <p>_____</p> <p>Chair</p> <p>_____</p> <p>Secretary</p> <p style="text-align: right;">ncd</p>		

# WATER CO-OPERATIVE OF CENTRAL FLORIDA

**Meeting Date: January 20, 2021**

**Agenda Item No. 3**

**Attachments: Itemized list of expenditures by Toho Water Authority from October 1, 2020 to December 7, 2020**

**Title: APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA**

**Explanation:**

The Board of Supervisors adopted a Resolution at the October 2, 2013 meeting authorizing the reimbursement of expenses incurred by Toho Water Authority (TWA) on behalf of the Water Coop on a quarterly basis. The Resolution allows the Authority to submit a detailed list of expenses incurred each quarter to the Board for approval for reimbursement. Under the Resolution, the TWA could be reimbursed quarterly during the year instead of once annually as was done for the previous fiscal year. The attached list of expenditures, made to date by TWA on behalf of the Water Cooperative, is being submitted for approval for reimbursement.

**Amount to be reimbursed: \$34,771.83**

**Recommendation: Staff recommends approval of the list of expenditures submitted to date for reimbursement to the TWA.**

**Initials: asg**



### Attachment to Item 3

#### Toho Water Authority List of Expenditures on behalf of the Water Cooperative of Central Florida (October 5, 2020–December 7, 2020)

Vendor	Date	Invoice	Amount	Explanation
Akerman LLP	10/5/2020	9608680	13,650.00	0263348 - CFWI representation
Akerman LLP	10/5/2020	9608683	65.00	0292530 - general representation
Florida Department of Economic Opportunity	10/1/2020	annual fee	175.00	annual fee
Akerman LLP	11/9/2020	9619253	10,042.50	0263348 - CFWI representation
Akerman LLP	11/9/2020	9619256	195.00	0292530 - general representation
FedEx	12/1/2020	7-199-04741	81.83	shipping to parties plus RCID
Akerman LLP	12/7/2020	9626796	10,562.50	0263348 - CFWI representation
<b>Water Cooperative Subtotal</b>			<b>\$34,771.83</b>	
				asg

# WATER CO-OPERATIVE OF CENTRAL FLORIDA

**Meeting Date:** January 20, 2021

**Agenda Item No.** 4

**Attachments:** None

**Title:** Cypress Lake Alternative Water Supply Project Update

**Explanation:**

Deborah Beatty, Project Manager for the Cypress Lake Alternative Water Supply Project, will provide a brief update on the project history and the status of the project progress since the October 7, 2020 Water Cooperative Board meeting. Included will be a summary of the Concentrate Disposal Well Construction and next steps for Concentrate Disposal Management Planning; Final Design of the Water Treatment Plant, Wellfield, and Raw Water Mains; and Land Acquisition activities.

**Costs:** None at this time

**Recommendation:** No action required by the Board

**Initials:** dab

# WATER CO-OPERATIVE OF CENTRAL FLORIDA

**Meeting Date: January 20, 2021**

**Agenda Item No. 5**

**Attachments: None**

**Title: Cypress Lake Water Wheeling Infrastructure Cost-Sharing Agreement Update**

**Explanation:**

Todd Swingle will provide a brief update on the status of the draft Water Wheeling Infrastructure Cost-Sharing Agreement. The Agreement is primarily a mechanism for the reimbursement of funds expended by any one party of the Water Cooperative for the construction and/or maintenance of wheeling infrastructure that benefits one or more additional participants. The agreement also documents ancillary responsibilities related to the wheeling infrastructure. Included in the update will be a summary of the roles and responsibilities of the participating parties as documented in the draft Agreement.

**Costs:** None at this time. Approval of the Water Wheeling Infrastructure Cost-Sharing Agreement will be requested at a future WCCF Board meeting as well as at individual WCCF member boards and RCID's board.

**Recommendation:** No action required by the Board

**Initials:** tps

# WATER CO-OPERATIVE OF CENTRAL FLORIDA

**Meeting Date: January 20, 2021**

**Agenda Item No. 6**

**Attachments: None**

**Title: Central Florida Water Initiative Rule Overview**

**Explanation:**

The Central Florida Water Initiative (CFWI) process began in 2010 as a regional planning effort for Orange, Osceola, Seminole, Polk, and south Lake Counties; an area that overlays the intersection of the St. Johns River Water Management District, the South Florida Water Management District, and the Southwest Florida Water Management District (Districts). The CFWI was intended as a regional collaborative planning effort between the Districts and regional stakeholders and resulted in the development of Regional Water Supply Plans for the CFWI area in 2015 and 2020. The process also resulted in the development of proposed new water permitting regulations for the CFWI area, which were Noticed in November 2020.

Brian Megic, technical consultant for the STOPR Group, will provide a brief overview of the proposed CFWI Rule. Included will be a summary of the rule development process, key aspects of the rule that affect public water supply utilities, members of the Water Co-Operative of Central Florida's involvement in the process, and the current status of the rule.

**Costs:** None at this time

**Recommendation:** No action required by the Board

**Initials:** tps