



The Water Cooperative of Central Florida

Wednesday, October 5, 2016

2:00 PM

Toho Administration Building

951 MLK Boulevard

Kissimmee, FL 34741

## **Agenda**

1. APPROVAL OF THE BOARD MEETING MINUTES FROM JULY 13, 2016
2. APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA
3. ANNUAL ELECTION OF OFFICERS FOR THE BOARD OF SUPERVISORS WATER COOPERATIVE
4. STATUS REPORT FOR THE CYPRESS LAKE ALTERNATIVE WATER SUPPLY PROJECT
5. REPORT ON THE STATUS OF THE CENTRAL FLORIDA WATER INITIATIVE
6. APPROVAL OF THE REGULAR MEETING SCHEDULE FOR 2017

<b>Description</b>	Regular meeting of the Water Cooperative of Central Florida (WCCF). Present at the meeting were TWA Board Chairman Bruce R. Van Meter, Polk County Commissioner George Lindsey, Orange County Commissioner Peter Clarke, City of St. Cloud Commissioner Donald Shroyer, TWA Executive Director Brian L. Wheeler, Silvia Alderman, WCCF Counsel, and Executive Assistant Nilsa C. Diaz.		
<b>Date</b>	07/13/2016	<b>Location</b>	Tohopekaliga Water Authority Board Room
	<b>ITEM</b>	<b>NOTES</b>	
2:00 PM	MEETING CALLED TO ORDER	Chairman Bruce R. Van Meter called the meeting to order at 2:00 PM.	
	1.APPROVAL OF THE BOARD MEETING MINUTES FROM APRIL 6, 2016	Commissioner Lindsey moved for approval of the meeting minutes from the Water Cooperative Board meeting of April 6, 2016, as circulated. Commissioner Shroyer seconded the motion. <b>Motion passed 4 to 0.</b>	
	2.APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA	TWA Executive Director Brian Wheeler, Agent for the WCCF, summarized the expenditures TWA made on behalf of the Water Cooperative of Central Florida (WCCF) from March 3, 2016 to June 30, 2016 submitted for reimbursement. The total amount of expenditures for the period was \$36,992.16. Mr. Wheeler explained that the majority of the expenses were for legal fees related to representation for the Central Florida Water Initiative. Commissioner Lindsey moved for approval of the reimbursement to TWA. Commissioner Clarke seconded the motion. <b>Motion passed 4 to 0.</b>	
	3.APPROVAL OF THE WATER COOPERATIVE BUDGET FOR FISCAL YEAR 2017	TWA Executive Director Brian Wheeler explained that at the April 6, 2016 meeting the proposed draft budget for FY2017 was submitted for approval. Following approval, the draft was submitted to the member governments for comment. No comments were received. The final FY2017 budget is now being submitted for approval. Commissioner Lindsey moved for approval of the budget for FY2017. Chairman Van Meter said that he noticed that the estimated year ending reserves were just \$3944.88 which is different than the estimated ending reserve in the draft budget approved at the April meeting. He asked whether the Budget needed	

		to be sent to the member governments again due to the change. Mr. Wheeler explained that the budget document would not have to be sent to the member governments again because the year ending budget estimate changed based upon the projected FY2016 year ending or FY2017 beginning reserve balance fluctuation resulting from changes in actual expenditures for the year. Throughout the year as funds are spent each month the reserve balance will fluctuate. The final FY2017 budget is a balanced budget with a positive estimated year ending balance. Commissioner Lindsey moved for approval of the FY2017 Budget and Commissioner Clarke seconded the motion. <b>Motion passed 4 to 0.</b>
	4.STATUS REPORT FOR THE CYPRESS LAKE ALTERNATIVE WATER SUPPLY PROJECT	Deborah Beatty, Project Manager for the Cypress Lake Alternative Water Supply Project, presented a brief status report on the project and its progress.
	5. REPORT BY GENERAL COUNSEL ON CENTRAL FLORIDA WATER INITIATIVE REPRESENTATION	Silvia Alderman provided a summary report on the current status of the Central Florida Water Initiative Regulatory effort.
	BOARD MEMBER COMMENTS	Mr. Wheeler reported that an application for funding for the CFWI projects will have to be resubmitted. The Board will be kept apprised on this matter. Commissioner Shroyer asked about the status of Reedy Creek Improvement District (RCID) relative to joining the Water Cooperative. Mr. Wheeler informed the Board that the period of time provided for RCID to join the Water Cooperative without requiring Board approval had lapsed. Chairman Van Meter told the Board that this would be his last meeting as his term has ended with the TWA Board of Supervisors
2:42 PM	ADJOURNED	There being no further business to come before the Board, Chairman Van Meter adjourned the meeting at 2:42 PM.

		Chairman
		Secretary
		ncd

CATEGORY: Water Cooperative of Central Florida

Attachments: Itemized list of expenditures by Toho Water Authority from July 1, 2016 to September, 2016

**APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA**

**Explanation:** The Board of Supervisors adopted a resolution at the October 2, 2013 meeting authorizing the reimbursement of expenses incurred by Toho Water Authority (TWA) on behalf of the Water Cooperative on a quarterly basis. The resolution allows the Authority to submit a detailed list of expenses incurred each quarter to the Board for approval for reimbursement. Under the resolution, the TWA could be reimbursed quarterly during the year instead of once annually as was done for the previous fiscal year. The attached list of expenditures, made to date by TWA on behalf of the Water Cooperative, is being submitted for approval for reimbursement contingent upon the Board approving the authorizing resolution.

**Recommendation:** Staff recommends approval of the list of expenditures submitted to date for reimbursement to the TWA.

Reimbursement TWA expense.10.05.2016 blw

## Attachment to Item 2

### Toho Water Authority List of Expenditures on behalf of the Water Cooperative of Central Florida (July 6, 2016-September 7, 2016)

Vendor	Date	Invoice	Amount
Akerman LLP	07/06/2016	9142667	\$7,572.50
Akerman LLP	07/06/2016	9142669	\$4,290.00
Akerman LLP	08/05/2016	9152555	\$11,765.00
Akerman LLP	08/05/2016	9152556	\$2,990.00
Akerman LLP	09/07/2016	9161583	\$8,206.12
		<b>TOTAL</b>	<b>\$34,823.12</b>

CATEGORY: Water Cooperative of Central Florida

Attachments: None

### **ELECTION OF BOARD OFFICERS**

**Explanation:** The Interlocal Agreement establishing the Water Cooperative of Central Florida (Water Cooperative) provides for the annual election of officers for the Board of Supervisors. Officers to be elected are Chairman, Vice Chairman, and Secretary. The Toho Board officer terms are from October 1<sup>st</sup> through September 30<sup>th</sup> of the following year. Toho Water Authority representative, Bruce Van Meter, has vacated his position as the representative for the Authority and; therefore, also as the Chair of the Water Cooperative.

**Recommendation:** Board of Supervisors to elect officers for the year October 2016 through September 30, 2017.

OFFICERS ELECT 10.05.16 BLW

CATEGORY: Water Cooperative of Central Florida

Attachments: NONE

## **STATUS REPORT FOR THE CYPRESS LAKE ALTERNATIVE WATER SUPPLY PROJECT**

**Explanation:** Ms. Deborah Beatty, project manager for the Cypress Lake Alternative Water Supply Project, will provide a brief report on the status of the project and progress since the July 13, 2016 Water Cooperative Board meeting. She will be advising the Board of a proposed amendment to the Cypress Lake Preliminary Design and Permitting Interlocal Agreement to provide for the construction of a concentrate disposal well for the proposed water treatment facility. After the anticipated receipt of the permit for the concentrate disposal wells the construction of one of the wells will be necessary to confirm the permit conditions and the capability to meet the permit conditions.

**Recommendation:** No action required by the Board.

Cypress Lake Alternative Water Supply Project Status Report.10.05.16



Agenda: Water Cooperative of Central Florida

Attachments:

**REPORT ON THE STATUS OF THE CENTRAL FLORIDA WATER INITIATIVE**

**Explanation:** The Board of Supervisors requested that a briefing be provided on the status of the Central Florida Water Initiative (CFWI) at the meetings. Silvia Alderman, General Counsel for the Cooperative, will provide a status report for the Board on the CFWI and related matters.

**Recommendation:** No action is required.

10.05.16 BLW

Agenda: Water Cooperative of Central Florida

Attachments: Public Notice of 2017 Meeting Schedule

**APPROVAL OF MEETING SCHEDULE FOR 2017**

**Explanation:** The Water Cooperative should establish its proposed meeting schedule for 2017 to provide for public notice of the schedule. The Board has set the meeting schedule for the past several years as the first Wednesday of the month of the first month of each quarter within the calendar year. For the 2017 meeting schedule meetings are proposed for the second Wednesday for both the months of January and July due to the proximity of the first Wednesday dates to holidays. The proposed meeting schedule and public notice is attached. The Board may schedule special meetings and amend the approved meeting schedule through appropriate action and the provision of the required notice.

**Recommendation:** Staff recommends approval of the attached meeting schedule for 2017.

2017 MEETING SCHEDULE 10.05.2016 BLW

**PUBLIC NOTICE**  
**WATER COOPERATIVE OF CENTRAL FLORIDA**  
**MEETING SCHEDULE FOR 2017**

The Water Cooperative of Central Florida will hold meetings Wednesday, January 12, 2017, Wednesday, April 5, 2017, July 12, 2017, and Wednesday, October 4, 2017. The meetings will begin at 2:00 PM and will be held at the Toho Water Authority administration building located at 951 Martin Luther King Boulevard, Kissimmee, FL 34741.

Purpose of these meetings is to act upon and approve proposed regional water supply projects.

Anyone interested in obtaining more information about these meetings may contact Mr. Brian L. Wheeler at 407-944-5131.

Any person requiring special accommodations at the meetings because of a disability or physical impairment should contact the Tohopekaliga Water Authority at 407-944-5000.