



The Water Cooperative of Central Florida  
Wednesday, December 18, 2024  
Commencing at 2.00pm  
Toho Administration Building  
951 MLK Boulevard, Kissimmee, FL 34741

**The Water Cooperative of Central Florida (WCCF) Board of Supervisors will hold a regular Board meeting, commencing at 2 p.m. on Wednesday, December 18, 2024.**

**In addition to in-person attendance, members of the public may also ‘hear’ this meeting by telephone or virtually through the Internet. Public comments will only be accepted from in-person attendees.**

**Those who wish to address the Board and provide public comment must attend in-person. Anyone desiring to provide public comment on a matter not on the agenda must attend in person and submit a completed Hear the Audience Form.**

**Those interested in attending by phone can do so by dialing +1 872-256-3959 then entering the access code: 934 052 542#**

**Instructions to attend via the Internet shall be as set forth below:**

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**Microsoft Teams [Need help?](#)**

**[Join the meeting now](#)**

**Meeting ID: 234 553 826 010**

**Passcode: haHwH2**

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**Dial in by phone**

**[+1 872-256-3959,,934052542#](#) United States, Chicago**

**[\(872\) 256-3959,,934052542#](#) United States (Toll-free)**

**[Find a local number](#)**

**Phone conference ID: 934 052 542#**

**Join on a video conferencing device**

**Tenant key: [tohowater@m.webex.com](mailto:tohowater@m.webex.com)**

**Video ID: 119 188 333 5**

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**Wednesday, December 18, 2024 - Commencing 2.00PM**  
Toho Administration Building, 951 MLK Jr Blvd., Kissimmee FL 34741

# Meeting Agenda

**ROLL CALL / CONFIRMATION OF QUORUM**

**WELCOME OF NEW BOARD MEMBERS ELECTION**

**OF OFFICERS: CHAIR, SECRETARY.**

**MEETING CALLED TO ORDER**

**MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**HEAR THE AUDIENCE**

**ITEMS REQUIRING BOARD ACTION:**

1. APPROVAL OF WATER COOPERATIVE MINUTES OF OCTOBER 30, 2024 (SMITH)
2. APPROVAL OF REIMBURSEMENT OF EXPENDITURES TO DATE BY TOHO WATER AUTHORITY ON BEHALF OF THE WATER COOPERATIVE OF CENTRAL FLORIDA (GREEN)
3. APPROVAL OF THE WATER COOPERATIVE BUDGET FOR FISCAL YEAR 2025 (GREEN)

**INFORMATIONAL ITEMS:**

4. CYPRESS LAKE ALTERNATIVE WATER SUPPLY PROJECT UPDATE (BEATTY)

**BOARD MEMBER ANNOUNCEMENTS**

**NEXT BOARD MEETING: JANUARY 8, 2025 (MONTHLY SCHEDULE COMMENCES)**

**MEETING ADJOURNED**



Minutes of the October 30, 2024, Meeting of the Water Cooperative of Central Florida

**Description:** Regular meeting of the Water Cooperative of Central Florida (WCCF).

**Board Members present:** Chair Linette Matheny. Commissioner Neil Combee, Commissioner Nicole Wilson. Secretary Hector Lizasuain.

**Board Members absent:** None

**Staff Present:** Toho Water Authority Executive Director Todd P. Swingle, Toho Water General Counsel Anthony J. Cotter, Toho Water Cypress Lake Project Manager Deb Beatty, Board Counsel Silvia Alderman (Remote), Senior Engineer - Planning, Development and Engineering Pollen Jung, Executive Assistant Ali Smith.

**Staff Absent:**

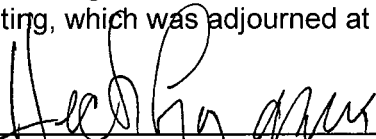
Chair Linette Matheny opened the meeting at 2:03 pm. Roll call was completed, and quorum was confirmed.


Item #	Item Name	Notes
1.	Approval of WCCF Meeting Minutes of April 10, 2024 (Smith)	The Board agreed to hold the election of officer's item, until the December meeting, with our two new representatives present.  No Hear the Audience was raised.  Motion to approve the Minutes was made by Commissioner Combee. Motion seconded by Commissioner Wilson and motion passed 4-0.
2.	Approval of Reimbursement of Expenditures to date by Toho Water Authority on behalf of the Water Cooperative of Central Florida (Green)	Executive Director Swingle provided a brief outline of the request for reimbursement of expenditures, on behalf of the WCCF, by Toho.  Motion to Approve Reimbursement of Expenditures by Commissioner Wilson. Motion seconded by Commissioner Combee. Motion passed 4-0.
3.	Approval of the Draft Water Cooperative Budget for Fiscal Year 2025 (Green)	Executive Director Swingle provided a brief introduction for the FY2025 draft budget for consideration by the Board.  Motion to approve the FY2025 Draft Water Cooperative Budget for Fiscal Year 2025 made by Commissioner Wilson. Motion seconded by Commissioner Combee. Motion passed 4-0.
4.	Approval of the Proposed 2025 Quarterly and	For 2025, the Board were provided with twelve posted dates, which supporting that, moving into Cypress Lake progression and that there

	Supporting Board Dates Schedule	<p>may be some time-sensitive matters arising related to that, the Board would benefit from the additional date options. Any extra dates would be cancelled where not required but they would be available if required.</p> <p>Motion to approve the twelve 2025 Quarterly and Supporting Board Dates Schedule was made by Commissioner Combee. Motion seconded by Commissioner Wilson and motion passed 4-0.</p>
5.	WCCF Special District Goals and Reporting (Weber)	<p>Hillary Weber (Chief Business &amp; Environmental Officer), who oversees compliance initiatives for Toho and now for WCCF, presented this Special District Goals and reporting item. The new legislation for special district goals were highlighted, culminating in an annual report requirement which starts in December 1<sup>st</sup> 2025.</p> <p>Cypress Lake Alternative Water Supply is included in this performance measures. This presentation was made to introduce and seek Board approval for adoption of these required measures. This first year gives a tight timetable, so there are three areas, as detailed in presentation and handout.</p> <p>CEO Swingle detailed the goals and objectives being proposed. This includes an annual update to the WCCF Board. Commissioner Combee questioned if we were required to report to the state directly and CEO Swingle felt there was no specific additional requirement for that but would clarify, as the reporting that we already do for this project supports/goes alongside the new requirements.</p> <p>Motion to approve the WCCF Special District Goals and Reporting item was made by Commissioner Combee. Motion seconded by Commissioner Wilson and motion passed 4-0.</p>
6.	Cypress Lake Alternative Water Supply Project Update (Beaty)	<p>Deb Beatty presented this update, reminding Board of all that has been achieved already, current actions – including three production wells, retrofit of one production well and moving along well on these. Design and bid the second injection well, and mobilization is underway. Completed contracts with CMAR and third party operator for pre-construction services.</p> <p>Deb Beatty also ran through the Agreements - water-wheeling which was completed, Master Cost-Sharing Agreement, five approved sub-agreement for individual projects also. SFWMD Grant Funded over \$10million to date. There are six amendments to the CL AWS ILA. recently received amendment no. 2 for \$5.169M from the SFWMD for construction of two additional production wells and associated raw water main, connecting to WTP, for additional grants and that completes the infrastructure, this was recommended to FDEP by SFWMD for \$9.29m.</p> <p>Governance Agreement was discussed and approved by this Board already, guiding how this project was going to happen. Action items have been progressed/completed and currently looking to review funding options and schedules with a financial consultant. Board will see upcoming requests for approvals relating to this, getting ahead of the requirements.</p>

		CEO Swingle confirmed that the Governance Agreement is flexible, especially to demands, which should balance out well with requests. The structure allows each entity to claim from SDC reimbursements and looking forward to working with this process. Commissioner Combee questioned if the \$9 grant was allocated to FDEP for AWS funding, yet to be allocated to the districts. Toho is, however, very high on the FDEP list.
7.	Cypress Lake WWIP Update Presentation (Jung)	Pollen Jung (Senior Engineer) presented the WWIP Update Presentation, which detailed the flow allocations and active/upcoming projects.
	Announcements: <ul style="list-style-type: none"> <li>- Board Member</li> <li>- CEO Swingle</li> <li>- Legal Counsel</li> </ul>	Chair Matheny said it was an honor being on this Board with the team. CEO Swingle expressed his appreciation to Chair Matheny and Commissioner Combee and hoped to see them when ground breaks! Both were presented with appreciation Toho Water Drops.
	Next Board meeting	Wednesday December 18, 2024

There being no further business to come before the Board, Commissioner Matheny moved to adjourn the meeting, which was adjourned at 2:31 PM.

  
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 Linette Matheny, Chair, HECTOR LIZASUAIN

  
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 Hector Lizasuain, Secretary, NICOLE WILSON